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21 February 1968

MEMORANDUM FOR: DDI Planning Officer

SUBJECT: Anticipated ADP Training Needs - OBGI

1. The following is an estimate of ADP training requirements over the next two years for the Office of Basic and Geographic Intelligence, per your request of 13 February 1968. It is estimated that requirements for ADP production will continue to increase in the future and that personnel will have to be trained in order to support the increasing needs.

2. The type of training, institutions, and number of employees involved are as follows:

    a. Formal Academic Courses

Introductory ADP (American University)	4
Systems Analysis, Introduction (American University)	4
Programming, Elementary (CIA/IBM)	2
Programming, Intermediate (CIA/IBM)	2
Programming, Advanced (CIA/IBM)	1

    b. Seminars and Conferences

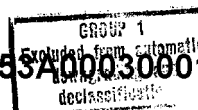|	
Orientation Seminar (CIA/OTR)	21
Systems Analysis, Introduction (CIA/Brandon)	9
Information Display Systems (American University)	2
Joint Computer Conference (AFIPS)	2
ADP Systems Analysis (Civil Service)	3
Executive Seminar in ADP (Civil Service)	4
Executive Workshop in ADP Systems Analysis (Civil Service)	2
Data Processing Executive Program (CIA/IBM)	2
Other ADP Seminars	2

signed

JAMES A. BRAMMELL
Director
Basic and Geographic Intelligence

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